



MULUNGUSHI UNIVERSITY

INTERNAL MEMORANDUM

To : All Full Time and ODL Students
From : Registrar
Date : 19th November 2020
Subject : **END OF FIRST SEMESTER EXAMINATIONS**

NOTICE IS HEREBY given that the 2020/2021 End of First Semester Examinations will be held from 7th to 23rd December, 2020. Students are therefore advised as follows:

- 1. All ODL Students** shall write from the designated provincial centres. However, take note that Kabwe Centre has been moved to Mulungushi University Great North Road Campus.
- 2. Full Time 2nd to 5th Year Students** shall write from Great North Road Campus as shall be guided by the Examination Time Table.
- 3. Full Time 1st Year Students** are encouraged to write from Great North Road Campus. However, the University will leave open, the option of writing from provincial centres for those who cannot make it to Great North Road Campus.
- 4. Full Time 1st Year Science Based Students:** In view of point 3 above, 1st Year Students in Science Based Programmes **are encouraged** to write from Great North Road Campus despite having the option of provincial centres.
- 5. Confirmation of Centres:** In view of Points 3 and 4 above, all Full Time 1st Year Students **should reconfirm** in the Student Information System (SIS) the Centre where they will write from by Wednesday 25th November, 2020.
- 6. Outstanding Fees:** All students who have not paid their fees in full must do so before the examinations commence.

7. **Student Identity Cards:** Students will be required to enter the examination venues with the official University ID cards. However, registered students who did not manage to get ID cards will be required to report to the examination venues with their National Registration Cards. Foreign students can use their passports.



GUBULA C. SIACITI

cc Vice Chancellor
Ag. Deputy Vice Chancellor
Bursar
Dean of Students
Deans of Schools
Ag. University Librarian
Deputy Registrar- Academic Affairs
Assistant Registrar Examinations
Assistant Registrar ODL